

Health, Welfare and Safety Panel Visits

Date: 18.06.10

Present:

Councillors: Cllr John Swift, Cllr Barry Dobson (pm only)
Union representatives: Colin Booth – GMB, Jill Adams – NUT, Ken Moore - Unite
Officers: Mark Burkitt, (Health and Safety Officer),

Morning

**Aston Customer Service Centre –
 Worksoop Road**

(Present during the visit: - Phil Burgin - Building Manager).

General issues throughout the Building:

Fire Fighting Equipment (FFE):

The FFE has been recycled from another RMBC building that has been closed down. This has therefore presented a maintenance issue with the FFE.
 All the CO² extinguishers which equates to 50% of the FFE are out of date and require checking and testing. – This must be undertaken as soon as possible, preferably before full occupation.

The ratio of FFE to floor space needs to be checked and additional extinguishers provided as necessary.

Whilst the removal specialists are on site fire corridors and exits must be kept clear at **ALL** times.

Hand Rails:

The wooden handrails on the centre atrium and stairs are roughly finished and pose a splinter risk to staff that may hold the rails in these areas.

The metal handrails on the fire escapes also have sharp edges on the vertical up stands and should staff catch their hands or fingers on these edges, cuts or lacerations could result. These two issues are quality control issues and should be addressed as soon as practical by the contractor.

Hot Water Boilers:

In the staff rooms and some meeting rooms the hot water dispensers are set too high above the draining boards. This may result in splashed boiling water splashing onto staff when the using the boiler. – Contractor to Address.

Glass Walls:

The feature glass walls are under attack from vandals armed with 'catapults' and stones.

Order raised for this to be done by SYFS (it's not 50%)

The fire officer stipulated the amount of extinguishers

Contractor aware

Contractor aware

Tap is hotter as it is a kitchen tap? Would caution hot water signs help?

Will arrange for dispenser

Contractor made aware

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<p>Aston Customer Service Centre (continued)</p> <p>Room G18 (Observation Room). This room is used to monitor family interaction. The water in the hot tap may be too hot for hand washing as it would be expected for children to use this facility with their parents. Also a suitable soap dispenser should be provided adjacent to the small sink.</p> <p>Library: (Gemma Winks - Manager) The staff and visitors using this area have reported lighting issues when using Display Screen Equipment (DSE). Glare from the glass wall was their major concern.</p> <p>The glass wall during periods of bright sunshine gets hot to the touch. This poses a burn risk to children using this area. The room also become very hot and uncomfortable as the cooling system fails to cool the area adequately.</p> <p>Main Stair Case: The metalwork to the staircase in the main lobby is exposed at head height causing a threat to staff and visitors who could easily walk into this when using the stairs. This needs sectioning off in a permanent manner to prevent any collision accidents occurring.</p> <p>Cash Room: The 'spy hole' in the door has a limited view to each side of the door, and has the potential to provide an area to conceal assailants'. This may be addressed by the addition of larger viewing panel covering the blind spot areas.</p> <p>Access and Egress: Evac Chairs are in place.</p>	<p>Contractor made aware</p> <p>A solution is in hand</p> <p>Requesting the door is changed to GJL</p>
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